



# COMMONWEALTH of VIRGINIA

*Secretary of the Commonwealth*

February 26, 2010

POST OFFICE BOX 2454

RICHMOND, VIRGINIA 23218-2454

Mr. [REDACTED]  
1419 [REDACTED]  
Suffolk, VA [REDACTED]

Dear [REDACTED]

The non-violent offense application you submitted to be considered by Governor Robert F. McDonnell for restoration of your civil rights is currently under review; however, as a new requirement, we ask for your cooperation in providing the following:

**DETAILS OF OFFENSE LETTER:** A personal letter addressed to the Governor explaining the circumstances of your arrest and conviction. When and where did these offenses occur? How were you involved? Give a brief description of current employment or a "good faith" effort to obtain employment. If you have made strides in education or are involved in church activities please let us know as well. Please also include any and all service to the community since being released by the court and the reasons why you believe the restoration of your civil rights is justified.

Submit the above documentation as soon as possible or within thirty days.

After the following date your application will be closed with prejudice and you will have to submit a new application. **YOUR APPLICATION WILL REMAIN ACTIVE UNTIL:**

April 1, 2010

Sincerely,

A handwritten signature in black ink that reads "M. Womack".

Micah Womack  
Director of Rights Restoration

mw/mw